



effects¹⁷

3RD EDITION

SEPTEMBER 6-7 2017
PALAIS DES CONGRÈS
MONTREAL (QC, CANADA)

VOLUNTEER'S GUIDE

Québec 

BUREAU DU CINÉMA ET DE
LA TÉLÉVISION DU QUÉBEC
MONTREAL

ATOMIC  FICTION

L'inis

MELS

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WELCOME TO EFFECTS MTL17!

The largest international conference for the VFX & Animation industries on the North American East Coast

Your Official Guide

Welcome to the 3rd edition of effects MTL! Following the success of effects MTL16, the 2017 edition returns on September 6th and 7th at the Palais des Congrès de Montréal (QC, Canada).

Two days of exciting expo, sessions, master classes, job fair, and networking opportunities are awaiting!

This guide contains all the information you might need to successfully navigate the two-day event and take full advantage of effects MTL17 has to offer! Any changes made to this guide will be communicated directly to you.

Feel free to contact our Customer Support: support@effectsmtl.com should you have any questions.



Operating Hours

Badge collection:

September 6 & 7 from 8:00am

Expo and Job Fair:

September 6 & 7 from 9:00 am to 6:00 pm

Keynote sessions

September 6 & 7 at 9:30 am

Meetings in the Business Lounge

September 6 & 7 from 9:30 am to 6:00 pm

VIP Cocktail presented by MELS

September 6 at 6:30 pm

Closing Party presented by Atomic Fiction

September 7 at 8:00 pm

Where?

Palais des Congrès de Montréal

1001, place Jean-Paul-Riopelle, Montréal (QC, Canada).
Our event takes place on the 5th floor on the West End of the Palais.



Click to locate the Venue

Looking for an accomodation?

You will be able to find out about all the hotels close to the venue on Stay22.



Click to view the hotels and apartments



How and where to collect your Badge?

When registering for effects MTL, you will receive a confirmation email as well as an e-ticket.

Please present:

- your e-ticket
- a photo ID or student card

at the Registration Desk and we will then print out your official badge and give you a copy of our Show Guide

Depending on the type of pass you have, your badge is the key to accessing some parts of the event – and cocktails- so make sure you do not lose it.



Consider your badge as cash. No Badge will be reprinted. Should you lose your badge, please go to customer support at the entrance.

Badge collection:

September 6-7 from 8:00 am

Pass types

Expo + Conference Pass: gives you access to the full sessions program of effects MTL on September 6-7 2017, the Expo Zone, the keynotes and the closing party. With this pass you have access to unlimited meeting requests and up to two confirmed meetings with our exclusive Meeting App.

Master Class Pass: gives you access to the full sessions program of effects MTL on September 6-7 2017, the Expo Zone and the selected master class.

Business / VIP Pass: gives you access to the full sessions program of effects MTL on September 6-7 2017, the Expo Zone, Business Lounge breakfast, lunch and VIP cocktail on September 6th and the closing party. With this pass you have access to an unlimited number of confirmed meetings with our exclusive Meeting App.

Special activities

Job Postings

September 6th

- Coffee break at 11:00 am presented by Framestore
- Booth crawl at Atomic Fiction Booth (306 and 307) from 4 pm to 6 pm
- VIP Cocktail by MELS at 7pm - Place to be confirmed

September 7th

- Coffee break at 11:00 am by Framestore
- Booth crawl at Atomic Fiction Booth (306 and 307) from 4 pm to 6 pm
- Closing party by Atomic Fiction at 8pm - Place to be confirmed





VOLUNTEER SECTION

support@effectsmtl.com | +1 514 825 9077
www.effectsmtl.com |     #effectsmtl2017

 ^{MTL}17

WELCOME TO EFFECTS MTL17!

The largest international conference for the VFX & Animation industries on the North American East Coast

Dear volunteer,

We are thrilled to have you on board and grateful for your time and willingness!

To thank you for your hard work, you will get the following on site :

- A super cool effects MTL staff polo
- One meal per day
- A professional experience in the VFX/animation industry
- A letter of recommendation after the experience with effects MTL
- The possibility to attend sessions on your free time

This guide contains all the information you might need to successfully operate the two-day event!

Feel free to contact Benoit Salbot
bsalbot@connection-events.com if you have any questions.

Positions and Description

Reception

print and manage badges

Guide on top of the escalator

give directions + answer questions

Guide at the bottom of the escalator

give directions + answer questions

Business Lounge

scan badge + answer questions

Guide for the line of wait

inform people about the progress of their line of wait

VIP cocktail

Assist in the hosting of the VIP cocktail

Tasks

The following link is a list of all the tasks at specific times. We will put your name at the designated task and time slot at a later date

Operating hours

Tuesday, September 5th

From 10:00 am to 1:00pm

Wednesday, September 6th

From 8:00 am to 9:00pm

Thursday, September 7th

From 8:00 am to 7:00pm

Please bear in mind that these hours are the earliest and latest possible, you will be given your schedule and tasks with your exact hours.



General Rules

- Be punctual
- Be welcoming and smile, bear in mind that you are representing the whole organising staff
- Behave in a professional way
- Be responsible and stand up straight
- Have team spirit
- Always wear your badge and t-shirt when on shift
- Be polyvalent
- Do not answer a question by «I do not know » but « I will get information »
- Do not communicate with companies about employment opportunities – you can return to the event later after your shift to network
- Avoid bringing valuables
- Do not take out your phone during the shift for personal use
- Check out our website beforehand to familiarize yourself with our event (especially those working close to conference rooms)

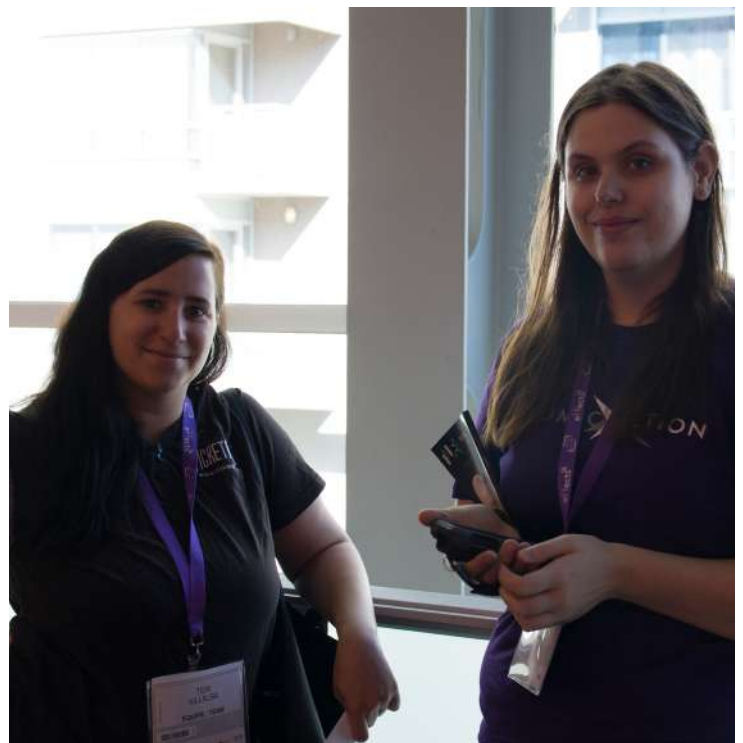


LUNCH

You will be given a voucher per day at the nearest Subway at the customer service desk (next to the badge pick-up).

Afternoon volunteers will be free to either have their lunch before their shift or after it.

Subway voucher will be given to each volunteer on the day(s) of their shift(s).



Effects MTL17 Team

To contact in priority

If "contact in priority" are not available, please contact:

Meet the rest of the team!



Serge Landry
Event Director



Pierre Carde
CEO



Pierre Mirlit
Managing Director



Alexandra DAVIS
Logistics Assistant



Marie Franville
Sales Manager,
Europe+
USA



Marie Gislais
Sales Manager,
Canada



Marben Acosta
Graphic Designer/ Web
integrator